



Constitution of the Warriors Band

Club Name

The name of the club is the Waterloo Warriors Band. Although we represent the University of Waterloo (UW) Recreation and Athletics Department, our views and actions are our own and in no way represent the views of the Athletics Department.

Governance

The club will uphold the mission, vision, and values of both the Athletics Department and the University of Waterloo as stated in the policies and procedures outlined by the Athletics Department, the Recreation Group, and the UW Secretariat. In addition, the club will adhere to all laws of the Region of Waterloo, Province of Ontario, and Government of Canada. All club matters will ultimately be governed by the Athletics Department through the Coordinator of Sports Clubs and Camps and the Manager of Intramurals & Sports Clubs.

Purpose

The purpose of the club is to gather University of Waterloo students, staff, faculty, and members of the UW community at large who have memberships at the University of Waterloo's Athletics Department to build spirit at community events, and to attend such events at no cost where possible. Our club will play music and other noise at various community and athletic events. Our events, and activities will include, but are not limited to cheering, playing music, and supporting the community through parades and some competitions such as Drumline Ontario.

Membership Structure

The club will be fully inclusive and welcoming to its current and potential members. New membership is encouraged at any time during the club's active term. All club members must have an Athletics Membership.

At least two thirds of the club's members must be current UW students.

Membership Fee

The term membership fee is \$10 base fee, \$10 uniform rental



There are no refunds.

Executive Officers

The club is limited to 2 non-student executives; every other executive member must be a current student. The only exception is if a term begins with no student filling a particular role which is deemed necessary in order for the band to effectively run, in which case a Warriors Band Alumni may fill this role, though should at any point in time a student become interested in taking up that role, the Alumni must concede that role to the student. The Chief Centurion must be a current UW student, no exceptions. All club executives will be elected, not hired or appointed. The term of office for all executive positions is one academic term. All non-instant club decisions (Not including: song choice, other quick decisions) will be made as a collective by executive vote, no one member may make decisions for the entire club.

All Warriors Band executives are administrators on the Warriors Band Discord Server. As such, they are to receive the "Administrator" Advanced Permission, the "Warriors Band Executive" role, and the appropriate privileges including the use of mentions when appropriate, general server administration and maintenance, access to the executives' text and voice channels, and the ability to timeout/kick/ban individuals from the Discord Server if it is deemed to be necessary. (There is also a "Legacy Executives" Role which is given to former executives of the Warriors Band, who will still be able to communicate with the current executives in the executives' text and voice channels, though Legacy Executives will not have Administrative privileges). The Chief Centurion will have access to the CCWB account, which is the server owner.

Roles:

The Chief Centurion ensures that:

- The club operates according to the guidelines of its constitution
- The club works towards its agreed upon goals
- The next Chief Centurion is trained
- The School Song is played before and after every event which the band attends
- The USAF March is played until the home team scores at every basketball game which the band attends

The Treasurer ensures that:

- The club's financial transactions are monitored and verified
- All revenues are collected and deposited into the club's bank account within a timely manner
- The band is suitably recompensed for activities outside the school

The Deputy (or Co-Deputy) Chief Centurion(s) ensures that:

- The band has a leader if the Chief Centurion cannot attend an event
- The Chief Centurion has a replacement if they cannot continue a term
- Any other position held by the DCCWB is maintained



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The Quartermaster ensures that:

- All equipment is maintained and in playable condition
- Barring that, that all other equipment is actively used for parts
- In achieving the above, may appoint an equipment repair student, or send instruments to repair at a shop with executive consent.
- All music is organized and accounted for
- Proposing a suitable instrument rental policy which must be agreed upon By the majority of executives

The Technomancer ensures that:

- The website operates accordingly
- The email list is maintained and up to date

The Secretary ensures that:

- The executive meets formally no less than once per term
- The executive meets at least once a month otherwise
- Notes are kept at each formal meeting
- This constitution is reviewed every term for modification if necessary

The Travel Manager (aka “Navigator”) ensures that:

- The band is adequately prepared for travelling both on and off campus
This includes charting courses, providing maps & directions, etc.
- Nobody (including the CCWB) gets lost while off-campus
- On-campus marching routes are prepared

General Meeting (First and Last Practice)

Every club must have a general meeting, and or introduction at the beginning of each term to inform new and current members of the guidelines within the club. This is an opportunity where each club can review risk assumption, upcoming events, and expectations of members.

Our general meeting will review the following each term:

- General activities of the band
- Brief historical context of the band
- General goals for the band

Election Process

The election process will be through online secret ballot. We will determine these positions by the first week of exams each previous term.

Impeachment and Disciplinary Procedures



If it is determined that an executive member is not upholding their duties, the following steps will be taken to relieve them of their position.

- A verbal warning from the CCWB or from the DCCWB
- A written warning from a simple majority of executive members
- A general vote for impeachment from the members as a whole

We the current executive confirm the above information is reflective of our practices and shall be upheld by the club moving forward

Name	Position	Signature	Date
William Wright	CCWB	<i>William Wright</i>	27 May, 2023



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